

Lewis and Clark Trail Heritage Foundation, Inc. Records

Inclusive Dates:

1961 – Present (Open)

Name and Location of Repository:

William P. Sherman Library and Archives, Lewis and Clark Trail Heritage Foundation, Great Falls, MT

Collection Processed by:

Shelly Kath, 2016-2017; Alice Ebi Kestler 2017-present.

Finding aid prepared by:

Updated by Phyllis Friesz and Lois Baker, 2009. Revised by Shelly Kath, 2016-2017. Continued and revised by Alice Ebi Kestler, September 2017-.

Collection Number:

RG 003

Name of Creator:

Lewis and Clark Trail Heritage Foundation Inc.

Extent:

177.5 linear feet

Biographical/Historical Note:

The Lewis and Clark Trail Heritage Foundation, Inc. (LCTHF) was formed in 1969 as a result of a United States Congressional Commission's Recommendation to form a non-profit organization to preserve the story of the Lewis and Clark Expedition and the route it traveled. Today LCTHF is the primary national non-profit organization dedicated solely to Lewis and Clark and related history. LCTHF provides national leadership in maintaining the integrity of the Lewis and Clark National Historic Trail and its story through stewardship, scholarship, education, partnership and cultural inclusiveness.

LCTHF is member-based, with membership growing to its maximum of about 4,000 during the bicentennial years, to an average of 1000 pre-and post-bicentennial. A volunteer board of directors (currently comprised of 15 members), small staff, and volunteer committee members do the organization's work.

Local chapters have been established through the years, with a maximum of about 40 during the bicentennial to 30 in 2016. The national organization provides administrative support to the chapters, and communicates with chapters and members through its publications (which have changed over time). Currently its

publications include its quarterly newsletter, *The Orderly Report*, and its scholarly journal, *We Proceeded On*.

LCTHF had no paid staff until 1996, when the first part-time director was hired. Staff grew in preparation for and implementation of the bicentennial, then dropped back to only a part-time receptionist in 2010. In 2018, staff consists of a full-time Executive Director, a part-time Receptionist, and a part-time Archives Technician. The functions of WPO Editor, WPO Advertisement Sales, and accounting are performed by contract.

The foundation also lacked physical space until William P. Sherman donated funds so that space could be added to the design and construction of the Lewis and Clark National Historic Trail Interpretive Center in Great Falls Montana, which opened in 1998. At this same time, LCTHF brought its small collection of books under control in the same space, and created the William P. Sherman Library and Archives. The library has enjoyed at least part-time staffing for most of its existence.

LCTHF uses funds from membership dues and releases from donated restricted funds to accomplish its missions. The organization has both utilized grants from other entities and agencies (such as Challenge Cost Share grants from the National Park Services) and has served as a granting organization to more local endeavors.

Scope and Contents:

This collection is comprised of the records of the Foundation as created and collected by staff, the volunteer board of directors and volunteer committees. It includes annual meeting notes, minutes, and materials. It also contains Executive Director updates, Board or Directors activities and Past Presidents' papers, correspondence, interaction with (and information about) its chapters, financial records. The collection highlights LCTHF's involvement in the National Lewis and Clark Bicentennial, and its stewardship of the Lewis and Clark Trail (and background information on Trail sites). Operation of the William P. Sherman Library and Archives and LCTHF's publishing activities are also represented.

Arrangement:

The LCTHF records are arranged by series. The series are arranged functionally. They will be described more fully as they are processed.

Series 1 - Corporate/Financial. Any informal partnerships are considered "projects" and can be found in Series 3: Member Activities and Operations.

Series 2 - Board/Committees. This series is broken into three Sub-Series. The first Sub-Series contains records relating to direct activities of the Board including oversight of committee activities. Most records in Sub-Series one are the materials for the Board of Directors meetings of LCTHF. They include correspondence between the board members and interested parties about the issues discussed in the board meetings, handouts from the meetings, minutes and agendas. Executive

director reports to the board are part of this Sub-Series. The second Sub-Series relates to the Executive Committee of the Board of Directors, their activities and meetings. The majority of the materials are meeting minutes. This Sub-Series includes records kept by Ludd Tropzek while he served as secretary. The third Sub-Series are the records of the various committees, their activities, meetings and recommendations to the Board. Reports from the committee to the Board are in the Board of Directors Minutes files. The committee series includes correspondence between the committee members, the committee and the head office, and/or the committee and the Board of Directors.

Series 3 - Member Activities and Operations. The records in this series date from about 1968 through the present. The series is divided into ten sub-series: Curriculum, Exhibits, Correspondence, Grants/MOUs (Grants from LCTHF), Human Relations, Lewis and Clark National Trails Interpretive Center/Office Configuration, Meetings, Membership Services, Publicity/Media and Publications.

Series 4 - Chapters. The records in this series date from 1987 to 2015. Records relating to general chapter work make up the first Sub-Series: The Chapter Handbook, Chapter Organization Guide and Chapter Operations Guide, general chapter reports and records relating to the chapter liaison position on the board. Records from Chapter Officers' Meetings, Chapter Presidents' Chats and research into prospective chapters are found here. The second Sub-Series includes records relating to each individual chapter's relationship with the Lewis and Clark Trail Heritage Foundation. This Sub-Series includes bylaws, annual reports sent to LCTHF, correspondence and informational records as well as chapter newsletters. The records included here are submitted to LCTHF by both active and dissolved chapters. These are not, however, the actual organizational records of each chapter. Organizational records of the chapters are maintained by the chapters, and are only occasionally submitted to the archives when a chapter folds (such as the Minnesota Chapter), or when it no longer wishes to maintain inactive files (such as the Badger State Chapter). See Related Materials.

Series 5 - Trail Activities. This series focuses on LCTHF trail stewardship involvement. It is divided into three Sub-Series. The first Sub-Series focuses on the National Trails System Act and other trails legislation. The second Sub-Series is records dealing with the Establishment of the Lewis and Clark National Historic Trail and includes some bound documents that relate to Trail establishment. The third Sub-Series focuses on site specific records relating to trail stewardship projects LCTHF was involved with or interested in.

Series 6 - National Lewis and Clark Bicentennial (LCTHF involvement). This series is comprised of eleven document boxes and contains five Sub-Series. The first Sub-Series is a record of signature event planning and contains general information such as a master outline of all the Signature events and subsequent programs planned for the commemoration as well as planning information for specific Bicentennial Signature events. It also contains brochures and newspaper clippings. The

information is arranged chronologically by event. Sub-Series two are records of LCTHF involvement with the National Council of the Lewis and Clark Bicentennial and the Circle of Tribal Advisors. The third Sub-Series contains the records of LCTHF work with State Committees. Sub-Series four includes records from LCTHF's work with Agencies and Outside Organizations. The records in the fifth Sub-Series deal with Products produced during and for the National Bicentennial commemoration of the Lewis and Clark Expedition.

Series 7 - William P. Sherman Library and Archives. This series contains the administrative records of the William P. Sherman Library and Archives. It is contained in six document boxes. The records are arranged in 8 Sub-Series divided by function: finances, correspondence, operations, programs and projects, memberships, Friends of the Library, Resources, and, research requests.

Series 8 - LCTHF Publications. This series contains information on the administration of LCTHF's publications focusing mainly on WPO and special projects. The Lewis and Clark Journal and The Orderly Report also fall under this category.

Series 9 - Past Presidents' Papers. This series contains donated president's papers generally arranged chronologically in Sub-Series by president. Newspaper clippings and ephemera have been relocated to the library. New Sub-Series will be added as presidential papers from more recent presidents are donated. This series will be revised as arrangement of each Sub-Series is completed.

Subject Terms:

Lewis and Clark Trail Heritage Foundation
Lewis and Clark National Historic Trail

Date Acquired:

These are the organic records of LCTHF, and thus are retired to the archives on an on-going basis as projects are finished, fiscal year records are retired, and the like. The records were first brought into some archival arrangement in 2005.

Processing Note:

All our records relating to strategic planning are located in Series II: Board and Committee Activities under the strategic planning committee.

Related Materials:

Badger State Chapter Records, AR-xxx
Headwaters Chapter Records, AR-xxx....
Minnesota Chapter Records, AR xxx
LCTHF Publications Set
LCTHF Oral History Project
Oregon Historical Society Research Library - has the Eldon Chuinard papers (includes correspondence 1967 p 1980, involvement in the Columbia Gorge Legislation in the

1980s). Chuinard was a trail activist, LCTHF President in 1971, and served on the board for several years.

Lewis and Clark National Historical Park (Fort Clatsop) - has the Robert E. Lange papers. Lange was president 1973, on the board and served as editor of *We Proceeded On*.

Lewis and Clark Nat Historic Park (Fort Clatsop) has had an Admin History done - might be some references to us, or sources cited that the researcher could find useful.

Boise State University Special Collections - has John Caylor Papers (1972-1983 includes info on the NPS trail system work, Blue Mtn Chapter, LCTHF correspondence, Valley County Chapter, ID/WA and OR trail commissions. Caylor served on the board in the 1970s.

Washington State Parks and Rec. - has the Records of the Governor's Lewis and Clark Trail Committee. HQ building (1111 Israel Road SW, Tumwater). And possibly older records in their collections storage space located in the former state capital museum. Barb Kubik explains that the governor appointed representatives from each trail county, as well as several at-large members. These committee members were well-respected individuals in their own counties, many with a knowledge of the expedition, and an appreciation of recreation on the trail. The Committee was under the direction [management, supervision] of Washington State Parks and Recreation, and not, as was the case in many states, the state historical society. Several committee members would go on to serve on the board and/or as officers of the Foundation, including Mitch Doumit, Hazel Bain [our first woman president], Barb Kubik, et. al.

Lewis and Clark College, Special Collections. - has Irving W. Anderson Papers, 1941 - 1998. Anderson was an active LCTHF member, board member, Secretary and President in 1980.

Separated Materials:

Audio recordings of Board and Executive committee meetings.

Digital records stored on 3 1/4" floppy disks, CDs, DVDs, cassette tapes, beta tapes, and film.

Sponsor:

Processing of the Lewis and Clark Trail Heritage Foundation Records was funded through a cooperative agreement with the National Park Service, Lewis and Clark National Historic Trail, Omaha, Nebraska.

Future Additions:

Future additions to this record group will be incorporated into the series they belong to and filed chronologically or alphabetically where they fit. Records will be added to the collection as they are retired from use per the organization's Records Retention Policy. Past president's papers will be added to the records under the past presidents series and arranged in order of the dates of their term as president.

Acquisition Information:

Date/accession number

Acquisition Source:

This material was collected and created by staff at LCTHF headquarters office or the members of the Board of Directors, officers and committees.

Access Restrictions:

The collection is located at the William P. Sherman Library and Archives of the Lewis and Clark Trail Heritage Foundation in Great Falls, Montana. It is open for use.

Use Restrictions:

LCTHF does not own copyright to all of the materials in the collection. In some cases permission for use may require seeking additional authorization from the copyright owners.

Preferred Citation:

Item description and date. *Lewis and Clark Trail Heritage Foundation, Inc. Records*. RG 003. Box and Folder numbers. William P. Sherman Library and Archives, Great Falls, MT.

Lewis and Clark Trail Heritage Foundation, Inc. Records - RG 003
1961 to Present (Open)

Box Listing:

Series I: Corporate/Financial Affairs (in process)

Box 1

Sub-Series 1: Establishment

- Folder 1: Articles of Incorporation, Amended Bylaws, n.d.
- Corporate History
- Blank Letterhead
- Bylaws

Box 2

Sub-Series 2: 501(c)(3) Status and Group Exemption

Federal
States

Box 3

Federal 990 Tax Returns

Box 4

Sub-Series 3: Non-Cash Assets, Licensing, Interests, Leasing

Box 5

Sub-Series 4: Finances

Budgets

Box 6

Statements

Box 7

Reviews and Audits
Restricted Funds, Policies, Appeals
Investment Accounts Management
Bequests

Box 8

Sub-Series 5: Insurance

Box 9

Sub-Series 6: Formal Partners

Boxes 10-12

Sub-Series 7: Grants to LCTHF

NPS Challenge Cost Share to LCTHF
NPS Challenge Cost Share Pass-through Administration

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Other Grants

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Sub-Series 8: Donors

- Folder 1: Pledges Receivable, 2008
- Folder 2: Member/Donor/Grantor File Index
- Folder 3: American Philosophical Society

- Folder 4: Barnes, Earle B
- Folder 5: Betts, Emilie and Robert
- Folder 6: DeGroff, Harold
- Folder 7: Epstein, Larry and Callie
- Folder 8: Fisher, John
- Folder 9: Frick, Ruth
- Folder 10: Gramentine, James and Sarah
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- Folder 12: Kemper, Jonathan
- Folder 13: Peck, David D.O.

Series II: Board of Directors/Committee Activities

Box 1

Sub-Series 1: Board of Directors

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- Past President Roster: See Box 27 Folder 1

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- Folder 3: Correspondence Re: Support for James E. Starrs Examination of Lewis's Burial Site, 1991-1992
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Board of Directors Meetings, Agendas, Minutes, 1970-

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- Folder 6: Board of Directors Meeting, Sioux City, Iowa August 20-21, 1971
- Folder 7: Board of Directors Meeting, Helena, Montana, August 9 - 11, 1972
- Folder 8: Board of Directors Meeting, Agenda St. Louis, Missouri September 12, 1972
- Folder 9: Board of Directors Meetings, St. Louis, Missouri, August 22-24, 1973
- Folder 10: Board of Directors Meeting, Seaside, Oregon August 11-15, 1974
- Folder 11: Board of Directors Meeting, Bismarck, North Dakota, August 10-13, 1975
- Folder 12: Board of Directors Meeting, Great Falls, Montana, August 15-18, 1976
- Folder 13: Board of Directors Meeting, St. Charles, Missouri, August 14-17, 1977
- Folder 14: Board of Directors Meeting, Vancouver, Washington, August 13-16, 1978
- Folder 15: Board of Directors Meeting, Glasgow, Montana, August 15, 1979
- Folder 16: Board of Directors Meeting, Omaha, Nebraska, August 19-22, 1980

Box 2

- Folder 1: Board of Directors Meeting, Helena, Montana, August 2-5, 1981
- Folder 2: Board of Directors Meeting, Philadelphia, Pennsylvania, August 7-9, 1982
- Folder 3: Board of Directors Meeting, Pasco, Washington, August 6-9, 1983
- Folder 4: Board of Directors Meeting, Great Falls, Montana, August 6-8, 1984
- Folder 5: Board of Directors Meeting, St. Louis, Missouri, August 3-7, 1985
- Folder 6: Board of Directors Meeting, Portland, Oregon, August 15, 1986
- Folder 7: Board of Directors Meeting- Committees, Portland, Oregon, August 15, 1986
- Folder 8: Board of Directors Meeting, Billings, Montana, August 1-5, 1987
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- Folder 1: Board of Directors Meeting, Bismarck, North Dakota, August 6-10, 1988
- Folder 2: Board of Directors Special Meeting, Great Falls, Montana, November 12, 1988
- Folder 3: Board of Directors Meeting, Bozeman Montana, August 1989
- Folder 4: Board of Directors Meeting, Lewiston, Idaho, July 28 and 30, 1990
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- Folder 8: Board of Directors Meeting, Collinsville, Illinois, July 31-August 5, 1993

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- Folder 1: Board of Directors Conference Call, February 4, 1994
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- Folder 3: Board of Directors Meeting, Conference Call, January 28, 1995 (restricted)
- Folder 4: Board of Directors Meeting, Charlottesville, Virginia, July 29-August 1, 1995
- Folder 5: Board of Directors Meeting, Conference Call, September 30, 1995
- Folder 6: Board of Directors Meeting, Sioux City, Iowa, August 3-7, 1996

- Folder 7: Board of Directors Meeting, Stevenson, Washington, July 1997
- Folder 8: Board of Directors Meeting, Bismarck, North Dakota, April 28-July 2, 1998
- Folder 9: Board of Directors Meeting, Great Falls, Montana, June 28-July 2, 1998

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- Folder 1: Board of Directors Board Retreat, Fort Clatsop, Astoria, Oregon April 19-20, 1999
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- Folder 3: Board of Directors Meeting II, Bismarck, North Dakota July 31-August 1, 1999
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- Folder 4: Board of Directors Meeting, Lewiston, Idaho, April 11-12, 2002
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- Folder 9: Board of Directors Meeting, Denver Colorado, January 27, 2007
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- Folder 4: Correspondence Regarding Larry's Letter, 2004

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- Folder 4: Lewis and Clark: Henry Shaw Academy, 1991-1992
- Folder 5: The Louisiana Purchase: A Teacher's Handbook, Museum Education Office, Jefferson National Expansion Memorial, n.d.
- Folder 6: From Montana to Mars: Exploration from 1803 to 2003 and Beyond, Workshop/Curriculum Guide: Teaching Science and Geography Through Literature, NASA Ames Research Center, 2003
- Folder 7: Nez Perce Tribe: Two World View Curriculum, EPA 66-951, n.d.
- Folder 8: Connect Curriculum for Teachers, 2003
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- Folder 11: Steel Fixture Manufacturing Company, 2014
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- Folder 14: Library Expansion, 2004
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- Folder 19: Picture Release Forms, 2005
- Folder 20: Policies Collection Management, 1998-2003
- Folder 21: Policies Collection and Use Policy, 2008
- Folder 22: Policies Disaster Plan, 2003
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- Folder 3: Training – Code of Ethics
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- Folder 5: Training – Disaster Preparedness, 2007
- Folder 6: Workshop- Preservation, 2004-2005
- Folder 7: Guidelines for Onsite Filming, Taping and Photography, 2003

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- Folder 8: Scholar in Residence, Dr. Leonard Sadosky, 2003

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- Folder 10: Lewis and Clark Trail Interpretive Project, 1998
- Folder 11: Corn Palace Image Licensing Agreement, 2002
- Folder 12: Shannon Footnote Project, 2003
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- Folder 15: Copyright Laws and Legislation, 2003-2008
- Folder 16: Photo CD-ROM License and Inventory
- Folder 17: Background Information Lewis and Clark Animal Slides
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- Folder 20: Correspondence Regarding Copyrights, 1992-2016
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- Folder 1: Correspondence Regarding WPO Releases, 1993-1997
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- Folder 3: Nell's Lewis and Clark Expedition Slide Presentation
- Folder 4: Saindon's Slide Presentation: "Lewis and Clark Expedition from the Gates of the Mountains to Clark's Fork River"
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- Folder 2: EBSCO Contract, 2015
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- Folder 10: Content Knowledge Standards, Alphabetical List, 2001
- Folder 11: Lewis and Clark Bibliography, 1991
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- Folder 4: WPO Feature Article and Supplementary Publications and Order Forms, 1985-1996
- Folder 5: WPO Article Indices, 1975-2008
- Folder 6: WPO Related Correspondence, 1985-2003
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- Folder 8: WPO Permissions for use of Artwork
- Folder 9: WPO Mystery of Lost Trail Pass: A Quest for Lewis and Clark Special Publication 14, 1998
- Folder 10: WPO Editor Bob Lange Correspondence, 1972-1990
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- Folder 1: Rita Cleary – Charbonneau, February 2000

- Folder 2: Nancy Davis – Caspar Wistar, February 2000
- Folder 3: Jim Holmberg – Seaman, February 2000
- Folder 4: Bob Moore – Mythic Lewis and Clark, February 2000
- Folder 5: Art, May 2000
- Folder 6: James Wallace – The Mystery of Clark’s Nightingale, May 2000
- Folder 7: Gary Lentz – Captain Lewis’s Medicine Chest, May 2000
- Folder 8: Bob Moore – Gravesites, May 2000
- Folder 9: Art, August 2000
- Folder 10: Kenneth Walcheck – Wapiti, August 2000
- Folder 11: Patricia Burnham – Capitol Mural, August 2000
- Folder 12: Robert Hunt – Matches and Magic, August 2000
- Folder 13: James Holmberg – The Death of Drouillard, August 2000
- Folder 14: Dayton Duncan – Lewis and Shoshones, November 2000
- Folder 15: Albert Furtwangler – A View from this Summit, November 2000
- Folder 16: Gary Moulton – Editing the Journals, November 2000
- Folder 17: Joe Mussulman – JB’s “Bier” was a Bar, February 2001
- Folder 18: Jay Buckley – The Price of Used Paper (Clark), February 2001
- Folder 19: Robert Hunt – Floyd’s Funeral, February 2001
- Folder 20: Sharon Long – Sergeant Charles Floyd: From a Skull to a Face, February 2001
- Folder 21: Carolyn Gilman – Forensic Conservator and the Science of Lewis and Clark, February 2001
- Folder 22: Patrick Gass Portraits, February 2001
- Folder 23: Robert Moore – Hats of the Expedition, May 2001
- Folder 24: Glen Kirkpatrick – Columbia River Gorge, May 2001
- Folder 25: martin Plamondon – The “Vote” at Chinook Point, May 2001

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- Folder 1: Larry Morris – John Ordway, May 2001
- Folder 2: Art/Miscellaneous, May 2001
- Folder 3: James Hendrix – Lewis’s Georgia Boyhood, August 2001
- Folder 4: Skip Jackson – Lewis and Clark Symphony, August 2001
- Folder 5: Robert Moore – US Army Company Books, August 2001
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- Folder 7: James Holmberg – Patrick Gass, August 2001
- Folder 8: Art/Miscellaneous, August 2001
- Folder 9: Louisville Volunteers, November 2001
- Folder 10: Kerry Oman – Ordway’s Letter of Introduction, November 2001
- Folder 11: Robert Bergantino – The Longitude of Fort Mandan, November 2001
- Folder 12: Eileen Starr – Celestial Navigation, November 2001

- Folder 13: Ruth Colter Frick – Lewis’s Personal Finance, February 2002
- Folder 14: Kenneth Walcheck – Naming Animals, February 2002
- Folder 15: Peggy Scherbaum – Lewis Monument, February 2002
- Folder 16: John Guice – Moonlight and Meriwether Lewis, February 2002
- Folder 17: Thomas Danisi – The “Ague” Made Him Do It, February 2002
- Folder 18: Art/Miscellaneous, February 2002
- Folder 19: James Ronda – Bad River, May 2002
- Folder 20: Ronald Loge – Lewis and Malaria, May 2002
- Folder 21: Charles Greifenstein – Benjamin Rush, May 2002
- Folder 22: John Jengo – Lewis and Clark Geological Observers, May 2002
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- Folder 1: Patricia Hastings – Sugaring at Camp Dubois, May 2002
- Folder 2: Art/Misellaneous, August 2002
- Folder 3: Mark Chalkley – Paul Allen, Editor, August 2002
- Folder 4: Loren Gibbons – All Them Horses and One Poor Mule, August 2002
- Folder 5: Bob Saindon – Blackfeet vs. Gros Ventres, August 2002
- Folder 6: Art/Miscellaneous, November 2002
- Folder 7: Kenneth Walcheck – Grizzlies, November 2002
- Folder 8: Michael Carrick – Lewis’s Repeating Air Gun, November 2002
- Folder 9: Robert Moore – Expedition Hair and Beards, November 2002
- Folder 10: Don Nell and Anthony Demetriades – The Utmost Reaches of the Missouri, November 2002
- Folder 11: Robert Hunt – Lewis and Clark Odyssey, February 2003
- Folder 12: Gary Peterson – Flintlock Basics, February 2003
- Folder 13: Art/Miscellaneous, February 2003
- Folder 14: Michael Maggelet – Iron Boat, May 2003
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- Folder 2: H. Carl Camp – Iron Frame Boat, August 2003
- Folder 3: Mark Chalkley – Chief Eagle Feather, August 2003
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- Folder 5: Leandra Holland – Empty Kettles in the Bitterroots, August 2003

- Folder 6: Ken Walcheck – Portable Soup, August 2003
- Folder 7: Brad Tennant – Lewis and Clark and the Louisiana Purchase, August 2003
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- Folder 9: Joan Hockaday – Camas Plant, November 2003
- Folder 10: Chuck Knowles – Old Toby, November 2003
- Folder 11: Dayton Duncan – Scenes of Visionary Enchantment, November 2003
- Folder 12: Art/Miscellaneous, November 2003
- Folder 13: Edie Wade, Patrick Gass, February 2004
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- Folder 15: James Holmberg – John Shield’s Discharge Papers, February 2004
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- Folder 17: Francis Mitchell – Lewis and Clark’s Slaughter River Buffalo Pishkun, February 2004
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- Folder 3: Robert Hunt – Fire and the Lewis and Clark Expedition, May 2004
- Folder 4: Albert Furtwangler – Two Neglected Classics
- Folder 5: Art/Miscellaneous, August 2004
- Folder 6: Kenneth Walcheck – Wolves, August 2004
- Folder 7: Tom Daubert – Undaunted Stewardship Program, August 2004
- Folder 8: Robert Miller – Doctrine of Discovery, August 2004
- Folder 9: Landon Jones – Peripatetic Billy (William Clark), August 2004
- Folder 10: Richard Stenberg – Rene Jusseaume, August 2004
- Folder 11: Mark Chalkley – John Pernier, August 2004
- Folder 12: Sherman Fleek – Lewis and Clark’s Army, November 2004
- Folder 13: David Nicandri – The Illusion of Cape Disappointment, November 2004
- Folder 14: Jane Randol Jackson – Cape Girardeau, February 2005
- Folder 15: Kenneth Walcheck – Bison, February 2005
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- Folder 18: Robert Hunt – Wireless in the Wilderness, May 2005

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- Folder 3: Mark Chalkley – Charles Wilson Peale, August 2005
- Folder 4: John Jengo – “Specimine of Stone” Minerals, August 2005
- Folder 5: Art/Miscellaneous, August 2005

- Folder 6: H. Carl Camp – “Retrograde” Maneuvers, November 2005
- Folder 7: Jim Merritt – Reuben vs. Reubin Field, November 2005
- Folder 8: Vernon Preston – Weather Events, November 2005
- Folder 9: Terry Nathan – Meteorology, November 2005
- Folder 10: Nancy Davis – Robert Patterson Biography, February 2006
- Folder 11: John Jackson – The Two Medicine Fight, February 2006
- Folder 12: Landon Jones – Clark on the Yellowstone, February 2006
- Folder 13: Sue Buchel – Benjamin Smith Barton, February 2006
- Folder 14: Richard Keller and Ernest Cowan – The Short Rifle of the Lewis and Clark Expedition, May 2006

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- Folder 1: Robert Beeman – Lewis and Clark Air Rifle, May 2006
- Folder 2: Stuart Wier – The Guns of Lewis and Clark, May 2006
- Folder 3: Keith Hay – Ding Darling Foundation Origins, May 2006
- Folder 4: Kenneth Walcheck – Meat Consumption, August 2006
- Folder 5: David Nicandri – Lewis’s Note, Clark’s Letter: Key Events, August 2006
- Folder 6: Robert Hunt – Eye Talk, Ear Talk, August 2006
- Folder 7: Jim Large – Lewis and Clark’s “Judicious Selection” of Explorers, November 2006
- Folder 8: Ken Walcheck – Fishing in Anglers Paradise, 1805, November 2006
- Folder 9: Melissa Darby – Old John’s Skillet, November 2006
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- Folder 6: Lewis and Clark Poetry, 1990, 2000, 2002
- Folder 7: Clair Dickson – Lewis and Clark Meet Trappers on the Missouri, 1994-2000
- Folder 8: Robert Hoyle – Course and Disturbance Records, 1995-2001
- Folder 9: Peirce Olson – Blackfeet, 1996-2000
- Folder 10: Michael Maggelet – Model 1803 Rifle, 1998-2000
- Folder 11: Eugenie Fellows – Joseph Graveline, 1999-2000
- Folder 12: Lucinda Butler – Seaman’s Name, 2000
- Folder 13: Kirk Garrison – Clark’s Lower Columbia Journals, 2000
- Folder 14: Nelson Ober – Who was Sacagawea, 2000
- Folder 15: Brad Tennant – Scenarios for Disaster, 2000

- Folder 16: Edward Harvey – Big White – Mandan Ambassador to Washington, 2000
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- Folder 1: D. Hydrum Pearson – Influence of Religion on Lewis, 2000
- Folder 2: Michael Carrick – Branding Iron, 2000
- Folder 3: Mike Venso – Indian Peace Medals of the Lewis and Clark Expedition, 2000
- Folder 4: James Mordy – Floyd Family, 2000
- Folder 5: Michael Kimaid – How the Corps Undercut Spanish Claims to Empire, 2000
- Folder 6: Kevin Cronin – Whitehouse and Ordway, 2001
- Folder 7: William Schafer – Canoe Accidents and Loses, 2001
- Folder 8: Ray Nelson – Lewis’s Air Rifle, 2001
- Folder 9: Elaine Broadbent – Lewis Suicide vs. Murder, 2002
- Folder 10: Sherman Fleek – Military Service of Lewis and Clark, 2002
- Folder 11: Erhard Gross – Fort Clatsop Knife, 2002
- Folder 12: Dan Sturdevant – The Threat on Kaw Point, 2002-2007
- Folder 13: Clay Jenkinson – Nine Young Men from Kentucky, 2003
- Folder 14: Kenneth Walcheck – Feast and Famine, 2003
- Folder 15: William Jay Powell – Shield’s Initials, 2003
- Folder 16: Michael Carrick – Boston Courier, 2003
- Folder 17: Davette Pittman – Meriwether Lewis: Deadly Red Tape, 2003
- Folder 18: Gene Eastman – Campsites on the Lolo Trail, 2003-2004
- Folder 19: Robert Hunt – Lewis and Clark Lite, 2004
- Folder 20: Gary Lucy – Keelboat Flag, 2004
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- Folder 22: Donald Hastings – La Charette, 2004
- Folder 23: Susan Munger – Plants Collected by Lewis and Clark, 2004
- Folder 24: Ken Karsminzki – Fort Clastop: Authenticity of the Site was Questionable, 2005
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- Folder 26: Glen Kirkpatrick – Cape Disappointment, 2005
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Sub-Series 5: WPO Editor’s Papers Wendy Raney (2007- 2010)

- Folder 1: Thomas Lowry and P. Wiley – The Mystery of the Bones, February 2007
- Folder 2: Frank X. Walker – Buffalo Dance: The Journey of York, February 2007

- Folder 3: Marion Erickson Veraldi and Lorna Veraldi – La Verendrye, February 2007
- Folder 4: Ken Walcheck – Ecological Insights of Meriwether Lewis, February 2007
- Folder 5: Robert Moore – Remaking the American West, May 2007
- Folder 6: Thomas Danisi and John Jackson – Homeward Bound, May 2007
- Folder 7: Robert Hunt – The Peripatetic Captains, May 2007
- Folder 8: Miscellaneous, May 2007
- Folder 9: Jeannine Nauss and Ken Wilke – Highways through History, August 2007
- Folder 10: John Jengo – Geological Discoveries, August 2007
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- Folder 12: Robert Hunt - Thermometers and Temperatures on the Lewis and Clark Expedition, November 2007
- Folder 13: A. Fraser Siehl – The Eyes of “St. Peter,” November 2007
- Folder 14: John Puckett – Fire Impacts on the Bitterroot Valley, November 2007
- Folder 15: Miscellaneous, November 2007
- Folder 16: H. Carl Camp – The Corps of Discovery: Improvisers Extraordinaire, February 2008
- Folder 17: Erika Karuzas – Retracing the Lolo Trail, February 2008
- Folder 18: Kenneth Walcheck – “Big-Horned Animals with Circular Horns,” February 2008
- Folder 19: Letters to the Editor, February 2008
- Folder 20: John Jengo – Authenticating Clark’s Signature, May 2008
- Folder 21: Edward Kaye – American Indian Flags and the Lewis and Clark Bicentennial, May 2008
- Folder 22: William Foley – A Family’s Ordeal: The Troubling Case of William Preston Clark, May 2008
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- Folder 1: Kenneth Walcheck – Zoological Trail Discoveries in MT, August 2008
- Folder 2: Jack Nisbet – Companion Journeys, August 2008
- Folder 3: James Fazio – A Bicentennial Wish List, August 2008
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- Folder 7: Jim Hardee – The Lewis and Clark Fur Company, November 2008
- Folder 8: Letters to the Editor, November 2008
- Folder 9: John C. Jackson – The Man Hunter, February 2009
- Folder 10: Brad Tennant – Lewis and Clark and the Lakotas, February 2009

- Folder 11: Peggy Lutz – A Taste of What Follows, February 2009
- Folder 12: John Puckett – DeVoto Memorial Grove, May 2009
- Folder 13: William Foley – The View from Britain, May 2009
- Folder 14: Mike Rees – the View from Pillar Rock, May 2009
- Folder 15: Jim Merritt – In the Field with Lewis and Clark (Charles Fritz), May 2009
- Folder 16: Letters to the Editor, May 2009
- Folder 17: Lorna Hainesworth – Lewis’s Letter, August 2009
- Folder 18: Thomas Danisi – Lewis’s Letter to Dearborn, August 2009
- Folder 19: James Holmberg – 1803-04 Letter, August 2009
- Folder 20: E.W. Giesecke – Newspaper Accounts, August 2009
- Folder 21: Michael Carrick – Pistols, November 2009
- Folder 22: Thomas Danisi – Meriwether Lewis Land Warrant, November 2009
- Folder 23: David Peck – The Death of Lewis, November 2009
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- Folder 1: Brenden Rensink – “If a Passage Could be Found,” May 2010
- Folder 2: Clifford Strieby – The Fort Mandan Winter of 1804-1805, May 2010
- Folder 3: Michael Carrick – Boston Carrier, May 2010
- Folder 4: Bob Hunt Tribute Issue, August 2010
- Folder 5: WPO Production Schedule Fall 2014-Summer 2015

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- Folder 1: General Correspondence, 1973-1977
- Folder 2: General Correspondence, 1978-1995
- Folder 3: Donations, 1976 and 1980 (one each)

- Folder 4: Our Dog Scannon and Lewis Bronze, 1973-1977
- Folder 5: Bob Scriver Lewis and Clark Memorial, 1975-1976
- Folder 6: Valley County Lewis and Clark Trail Society Minutes and Correspondence
- Folder 7: Reprint of article from Montana Outdoors, 1971
- Folder 8: Story of Hornaday's Bison Group 1996 and Upper Missouri River Breaks National Monument Interpretive Center flyer 2004, 1996 and 2004
- Folder 9: LCTHF Annual Meeting 1973 and various monument information, 1972-1974
- Folder 10: Membership Correspondence, 1998-2002

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Sub-Series 3: Sherman Papers (1984-1985)

- Folder 1: Correspondence, 1979-1989
- Folder 2: Annual Meeting, 1980
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- Folder 9: Annual Meeting, 1986-1989 [??]
- Folder 10: Assets management reports, June 30, 1986-April 30, 1987
- Folder 11: Correspondence, 1990-1995
- Folder 12: Obituary, March 6, 2003

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Sub-Series 4: Montague (1987-1988)

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- Folder 1: Blank Stationery, n.d.
- Folder 2: Financial Papers, 1976-1988
- Folder 3: Notes, Personalities, 1987-1988
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- Folder 6: Annual Meeting 1988, 1985-1988
- Folder 7: Business Cards from Meetings, n.d.
- Folder 8: Future Annual Meetings, n.d.
- Folder 9: Bicentennial Celebration, 1987-1988
- Folder 10: Board of Director's Draft, 1987
- Folder 11: Calendar, 1988
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- Folder 13: Editor/Executive Secretary Study, 1986
- Folder 14: Idaho Chapter, 1987-1988
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- Folder 19: KC Publications, 1987-1988
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- Folder 3: Finance Committee, Stu Knapp Chair, 1992-1993
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- Folder 10: Investment Policy development, 1994
- Folder 11: Matching Grant Information, 1994-1996
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- Folder 14: Letter of Commendation, May 2000

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- Folder 10: Synopsis of Portions of Gary Moulton's Remarks at Russell Museum June 26, 1993
- Folder 11: Assorted Lewis & Clark clip art and background information, n.d.
- Folder 12: James E. Starrs Meriwether Lewis Project, n.d.
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- Folder 5: Foundation membership, 1986-1996
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- Folder 1: Ye Galleon Press Correspondence: Copyright Issues, 1984-1988
- Folder 2: Ye Galleon Press Correspondence: Copyright Issues, 1989-2000
- Folder 3: Montana Centennial—Lewis & Clark Bicentennial Planning, 1986-1995
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Sub-Series Fazio (1992-1993)

- Folder 1: Ralph Space Plaque Project, 1990
- Folder 2: 1990 Annual Meeting Publicity, Idaho Centennial Graphics Manual, 1990
- Folder 3: Meeting Registration Material Planning, 1990
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- Lewis & Clark Expedition Division of Personnel Map for 1998 Annual Meeting
- Lewis & Clark Bicentennial: Many Voices – One Journey – Join Us, May 2003
- Lewis & Clark Art of the Upper Missouri: The Bismarck Tribune, 2000
- Bob Saindon Map, Montana Close up, n.d.
- Lewis & Clark Bicentennial Poster, 2005

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