

Lewis and Clark Trail Heritage Foundation Burroughs-Holland/Bicentennial Education and Scholarship Grant Program

One of the Lewis and Clark Trail Heritage Foundation's [LCTHF] missions is to support scholarly research, education and youth activities about all aspects of the Corps of Discovery, the Native American peoples who helped them, and the Lewis and Clark National Historic Trail. Every year, the LCTHF's Education and Scholarship Committee offers small grants for projects that directly benefit K-12 education and/or scholarly research in topics related to the LCTHF's goals and/or to the original grant sponsors' intentions.

Funds from the **Burroughs-Holland/Bicentennial Education and Scholarship Grants** come from three different grants which were merged into one grant program in 2015:

1. the family of author Raymond Darwin "Dar" Burroughs [*The Natural History of the Lewis and Clark Expedition*] for youth and education
2. the National Lewis and Clark Bicentennial Council [2004-2007] for education
3. the family of author Leandra Zim Holland [*Feasting and Fasting with Lewis & Clark: A Food and Social History of the early 1800s*] for research topics of interest to Holland [food, medicine and nutrition of the early 1800s, native relations, spiritual values linking Western systems with Native American values].

Who can apply for a Burroughs-Holland /Bicentennial Education or Scholarship grant?

- Non-profit [501(c)] organizations with a mission statement, goals and objectives similar to those of the LCTHF:
 - heritage organizations/facilities, tribal cultural centers
 - youth organizations [i.e., Boy Scouts, Girl Scouts, Camp Fire, Boys and Girls Club]
 - friends' organizations [libraries, federal/state/county parks, wildlife refuges, and etc.]
 - schools
- Individual scholars researching a topic outlined in the original grant objectives
- Lewis and Clark Trail Heritage Foundation chapters.

What kind of projects might be funded?

Examples of fundable education/youth-type projects include:

- brochures, videos, apps., activity books, games and other hands-on learning tools
- activities giving youth in K-12 classrooms, after-school programs or day camp programs the opportunity to explore the story and/or the Trail, or a related site [grave site, birthplace, botanical garden, wildlife refuge, Native American cultural center]
- activities that promote recreation/education activities for youth along the Lewis and Clark National Historic Trail [www.nps.gov/lecl]
- activities giving youth the opportunity to engage in Corps-related skills such as journal-keeping, mapmaking, the arts [music, drawing], sciences, natural history

- organizing and implementing a seminar, encampment, community program, outdoor activity to connect peoples of all ages to the story, the Trail and/or a related topic or site
- K-12 curriculum materials [curriculum guide, traveling trunk, activity book] that will meet national standards.

Examples of fundable scholarship/research include:

- research to aid in the implementing of an educational project [see above]
- research designed to bring new information, scholarship, discussion, insight, and etc. to the stories of the Corps of Discovery, the tribal people who welcomed the Corps to their homelands, the Lewis and Clark National Historic Trail, or Corps-related sites
- costs associated with the acquisition of reference materials, artwork, maps for these kinds of projects or for the tools specifically necessary for the research work.
- travel to a site, library, etc. to access original source materials, or to an individual for interviews

Preference may be given to:

- those projects specifically related to the goals of the intent of one of the original grant funders [Burroughs, Holland and/or Bicentennial funds]
- those projects that will “teach the teachers,” build sustainability, or take children outdoors and onto the Lewis and Clark National Historic Trail or related sites
- those projects that increase the scope of the work with the participation of partners and/or guarantee matching funds

How much money is available?

The funds to support this grant program come from earnings from the endowed funds in the Burroughs-Holland/Bicentennial Education Fund. At this time, the minimum grant is \$500; the maximum is \$1,000.

Must we have a partner or matching funds?

It is not necessary to have a partnership or matching funds, but it is helpful. Any partnership must be relevant to the topic or the site, and of a serious and contributory nature. A one-page letter of support from the project partner, on the partner’s letterhead, detailing that support must be attached to the grant application.

When the application deadline and what is the subsequent timeline?

- The application deadline is **October 1**.
- The Education and Scholarship Committee will complete their review of the grant applications and make their recommendations by **December 1**.
- The Committee will notify the applicants by **December 31**. At that time, the LCTHF and the recipient will sign a grant contract. The recipient will agree to comply with all reporting required in the grant process, including an end-of-project report. It will also detail the necessary permission to publish results and/or use photographs in the LCTHF’s publications and websites.
- Once the grant agreement has been completed, the check will be mailed to the applicant.

- A brief report re: the project’s progress is due six months from the receipt of the signed contract.

Grant recipients will have one year to complete the project. At the end of the year, the recipient will provide the LCTHF with a written report, an accounting of the funds, and pertinent visual materials.

Grant Extension

Upon receipt of a written/e-mail request from the original recipient, a no-cost time extensions may be considered by the awarding committee. The maximum extension will be an additional 12 months from the day of the initial grant’s intended completion.

The application packet should include:

- the completed Education and Scholarship Grant application form, including a budget
- a one-page project description [a Word document with 11-point font, double space, 1” margins]
- if applicable, proof of the applicant’s status as a non-profit, 501[c][3]
- if applicable, a one-page letter of support/partner on partner’s letterhead; clearly state the partner’s contribution[s] to the project, including funding amount, in-kind contributions, and reasons for support.

Attach the electronic application documents in an email to: grants@lewisandclark.org or mail the printed application packet to Lewis and Clark Trail Heritage Foundation, Box 3434, Great Falls, MT 59403.

Applicants who do not provide adequate information or a budget will not be considered for funding.

How do we acknowledge the LCTHF’s support of our project in all the materials produced as a part of the grant?

Depending on the project, the grant recipient can acknowledge the LCTHF’s support by stating “_____ [recipient’s name] gratefully acknowledges the financial assistance of the Lewis and Clark Trail Heritage Foundation’s Burroughs-Holland/Bicentennial Education Fund for _____ [project name]” in one or more of the following ways:

- an acknowledgement at the start/end of a published article or on the front piece of the book
- a statement in any publicity [i.e., press releases re: the project, its implementation, open house, kick-off, ground-breaking, etc.
- an acknowledgement in any printed materials [posters, brochures, trail guides] or on the lead-in to a video, movie, game, app, etc.
- recognition on a list of project sponsors
- a link to the Lewis and Clark Trail Heritage Foundation’s website: www.lewisandclark.org

Recipients will provide examples of this acknowledgement in the end-of-the project report. If it is appropriate, recipients will provide the LCTHF with two copies of any materials produced [video, game, journal article, book, etc.]. One copy will be placed in the library and the other will be used for review in *We Proceeded On*, the LCTHF’s quarterly journal.