

LCTHF AWARD NOMINATION FORM

**Part I (Nominee Information)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please Select a LCTHF Award:**

Distinguished Service Award

Meritorious Achievement Award

Chapter Award

Youth Achievement Award

Appreciation Award

Robert Betts Library & Archives Award

Trail Stewardship Award

Has your nominee received a Foundation award in the past?  Yes  No

(A listing of previous award recipients can be viewed at [www.lewisandclark.org](http://www.lewisandclark.org).)

If yes, what was the award and in what year was it received?

Award: \_\_\_\_\_ Year: \_\_\_\_\_

**Part II (Qualifications)**

Please list nominee qualifications.

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Part III (Supporting Documentation)

Attach two letters of support and photos or other visuals that further illustrate why your nominee deserves this award. Two letters of support are required. Please list any attachments here.

Part IV (Media Contact Information)

Provide contact information for media outlets that should be notified if your nominee receives this award. For example: Name of outlet (e.g., Chicago Herald), name of person to contact and their title (editor or reporter), telephone, FAX, and email address.

Outlet: \_\_\_\_\_ Contact & Title: \_\_\_\_\_
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Outlet: \_\_\_\_\_ Contact & Title: \_\_\_\_\_
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Outlet: \_\_\_\_\_ Contact & Title: \_\_\_\_\_
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Part V (Contact Information for Person Submitting This Nomination)

Submitted by:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_
Address: \_\_\_\_\_ E-mail: \_\_\_\_\_
Date Submitted: \_\_\_\_\_

Part VI (What to Submit and Where to Send It)

Email the following information with "LCTHF Awards Nomination" in the subject line, to [knox.jane@lewisandclark.org](mailto:knox.jane@lewisandclark.org) no later than Friday, May 1, 2020.

Send one copy of the following information:

- (1) Nomination package cover letter
(2) Completed Page 1 and Page 2 of this form, including any attachments used in Part II.
(3) Supporting documentation listed in Part III to the Foundation's Awards Committee.

If it is impossible for you to submit the application electronically, mail one copy, to be received no later than May 1, 2020 to:

LCTHF Awards Committee, PO Box 3434, Great Falls, MT 59403-3434